

Schuylerville Central School District

Application for Employment

Non-Teaching

Areas of Interest (List by preference)						
1. 2.						
3.						
Name:	Personal Information Name:					
Name.	First	Mid	dle	Last		
Provide any other names used:						
Permanent Address:						
Telephone #: Social Security #:						
All candidates for employment must be eligible for employment in the United States and maintain this eligibility throughout their employment. Employment is contingent upon the provision of proof of the right to accept employment in the United States.						
Are you a citizen of the United States? Yes No No						
Are you legally authorized to work in the United States? Yes No						
Will you now, or in the future, require sponsorship for employment visa status? Yes No						
Applicant may require accommodation in order to perform one or more essential job functions.						
Yes No (Explanation may be given at interview.)						
Are you over 18 years old? Do you have a driver's license? Yes No State License #						
References Give names of those who have closely observed your work. 2 references required.						
	Name	Present Address	Telephone with	Positon	May We	
		City & Zip	Area Code		Contact?	

Educational Information Name & Location of Dates Attended Nature of Studies Diploma or Degree Date School Granted High School College U.S. Armed Services Record Branch of Service Type of Discipline From To Highest Rank **Work Experience** Please list most recent FULL TIME position first. May we contact your present employer? Yes No Employer Name and Address: Immediate Supervisor:_____Phone:_____Phone:_____ Type of work and duties: Reason for Leaving: Employer Name and Address: Employment Dates: Immediate Supervisor: Phone: Type of work and duties:______ Reason for Leaving: Employer Name and Address: Employment Dates: Immediate Supervisor:_____Phone:_____ Type of work and duties: Reason for Leaving:

Were you previously employed by the district? Yes No Dates employed:
Do you have any relatives employed by the district? Yes No
Name of relatives(s):
Have you ever been disciplined, discharged, or resigned in lieu of facing discipline? Yes No
If yes, please explain
If the position you are applying for involves operating a school vehicle at any time, please provide the following information: Type of License: ID#
I affirm that all statements made on this form, including any accompanying papers, are true, accurate and complete to the best of my knowledge under penalty of perjury. I further authorize investigation of said statements. Verification of information may be required prior to appointment to any position. I understand that any false, incomplete or misleading statements made on this form or accompanying papers may nullify my appointment or lead to my termination.
I authorize investigation and verification of all statements contained in this application for employment. I further authorize any former employer, military records center, and any former school, college, university or organization to provide Schuylerville Central School District with any and all information including, but not limited to, information as to my character, work habits, wor performance, education, qualifications, and fitness for the position, thereby releasing and discharging said institutions from any claims, liabilities, or damages incurred in furnishing such information.
I agree to take a physical examination and recognize that any offer of employment may be contingent upon the results of such an examination, and I am willing to have this application notarized if I am to be hired.
Signature: Date:
Schuylerville Central School District is an Equal Opportunity/Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity, gender expression or any other characteristic protected by law. If you wish to request a reasonable accommodation during the application process or to participate in a job interview, please contact tompkinsj@schuylerville.org or 518-695-3255 x3242.
Please return completed application to: Superintendent of Schools, Schuylerville Central School District, 14 Spring Street, Schuylerville, NY 12871